

DRBS School Development Association Minutes

November 19, 2024

Meeting called to order at 7:50 pm

Attendees: (in person) Jacqui Lund, Lauren Ing, Nick Berdusco, Theresa Phan, Chris Kozelj, Lin Cheng (online) Natasha Monk, Nicole Leung, Diana Lasso, Sadaf Burhan, Karen Wotton, Johanna Tugbo and Miguel Urrutia.

Motion to approve the minutes from the meeting held on October 15, 2024 by Nick Berdusco and seconded by Jacqui Lund. Motion carried.

Motion to approve the agenda for this meeting by Nick Berdusco, seconded by Chris Kozelj. Motion carried.

Fundraising Update

A movie night fundraiser is being planned in the second half of the year; no date is yet set.

Natasha provided an update on the Halloween dance financials and the association's year-end financial statements. The Halloween dance had a larger profit than expected, with a total of approximately \$7,000.

The year-end financial statements have been audited and finalized. The association ended the year in a good financial position, matching the expected budget.

Motion to approve last year's financial statements by Jacqui Lund and seconded by Chris Kozelj. Motion carried.

Motion to approve a new policy that any expenses must be submitted within 60 days of the expense being incurred, or they may not be reimbursed, by Jacqui Lund. Seconded by Lauren Ing, motion carried.

Playground Coordinator Update

Two gaga pits were successfully installed at the playground last week.

There are delays in getting vendors paid due to long processing times from the Parks Foundation. The spending was close to the budgeted amount, Natasha will put together the financial conclusion and document summary for the CFEP grant by February of 2025.

Chris is in the process of submitting the final rendering with a selected photo for the commemorative plaque for the Parks Foundation.

The basketball and Gaga ball pits, as well as the painted lines, have been very popular.

Casino Coordinator Update

Theresa provided an update on the Casino fundraising event scheduled for February 28th. Volunteers are needed, and the event may be promoted through email, the upcoming winter concert, and social media.

She plans to finalize the contract with the event advisors by the end of December. To ensure participants don't forget after signing up, the council discussed sending reminders and starting promotions early.

Fundraising Coordinator Update

Sadaf provided an update on the GoFundMe fundraising efforts, which have raised approximately \$2,450 so far, despite limited participation.

She highlighted that various donation options are available, including direct donations to the school, which come with tax receipts.

Sadaf suggested improving communication about how the funds raised by the Development Association are used to support the school, as some donors have expressed a preference for contributing directly to the school rather than through the council.

Meeting adjourned at 8:28pm.