

DR. ROBERTA BONDAR SCHOOL

SCHOOL COUNCIL *CONSENT AGENDA*

TUESDAY April 9, 2024 - Dr. Roberta Bondar School Launch Pad

Link to join the meeting virtually:

<https://teams.live.com/join/9336037032760?p=0AUGzxpsZWF5dKAc>

6:45 pm	Call to Order	Jacqui Lund (1 min)
6:46	Land Acknowledgment	Evelyne Lamontagne (2 min)
6:48	Chair Welcome and Opening Comments ● Check for quorum ○ Principal or Assistant Principal ○ Chair or Vice Chair ○ 2 other voting members ○ Majority of members present are parents) Approval of School Council Minutes from the previous meeting Approval of School Council Consent Agenda	Jacqui Lund (2 min)
6:50	Principal's Message ● Grade 2 teacher presentation ● Budget overview ● Stampede breakfast ● Student Leadership Update	Evelyne Lamontagne (Principal) and Kim Howden (Assistant Principal) (30 min)
7:20	Chair Update ● Proposed changes to operating procedures ● Upcoming vacancies ○ Vice Chair (leading into Chair the following year, then Past Chair) ○ Volunteer Coordinator ○ Fundraising Coordinator ○ Special Events Coordinator ■ Lindsay Primrose is interested in staying in the position, but would like to share it with somebody. ○ Fun Lunch Co-Coordinator ■ Karen Wotton is interested in staying on one more year, but would like to share it with somebody for a smooth transition the year after. ○ Yearbook Coordinator ○ Virtual Meeting Organizer and Moderator	Jacqui Lund (10 min)

	• ASCA Online Workshop (funded by Alberta School Council Engagement Grant) - April 15 6:30pm ○ THE WORK OF SCHOOL COUNCIL: IT'S NOT ABOUT THE MEETING * School Councils often struggle with identifying the types of activities and work they should be doing in order to truly fulfill their legislated role. In this workshop, school councils are encouraged to examine what they are doing in relation to the Assurance Framework, their intended purpose and the intended result of their work, and then consider strategies to enhance school council's role in the school community, supporting the expectations of legislation and the Assurance Framework. ○ Register via the e-mail link and let Jacqui know if you plan to attend. • Reminder for Council Meeting Dates: ○ May 14, 2024 – Annual General Meeting ○ June 11, 2024	
	Vice Chair Update • No Update	Dahlia Mostafa
	Secretary Update School Council Action Items from previous meeting • None	Nick Berdusco
	Volunteer Coordinator Update • Big Thank You to all the volunteers and donations to the Staff Appreciation.	Laverne Mok
7:30	Communications Coordinator Update • Welcome Package	Diana Lasso (5 min)
7:35	Work Bee Coordinator Update • April and May sign ups posted: https://www.signupgenius.com/go/70A0F48AFA92BABF94-44501797-work#/ • Reminder to teachers to bring work for the volunteers to help with	Jennifer Ducs (2 min)
	Hug n' Go Coordinator Update • No Update	Miguel Urrutia
7:37	Yearbook Coordinator Update • Volunteer has been found to do the 2023-2024 yearbook	(Jacqui Lund) (1 min)
	Virtual Meeting Organizer and Moderator Update • No Update	
7:38	Adjourn Meeting	Jacqui Lund (1 min)

DR. ROBERTA BONDAR SCHOOL

SCHOOL DEVELOPMENT ASSOCIATION *CONSENT AGENDA*

TUESDAY, April 9, 2024 - Dr. Roberta Bondar School Launch Pad

7:39 pm	Call to Order Chair Welcome and Opening Comments • Check for quorum ○ Chair or Vice Chair ○ 1 other executive committee member ○ 3 other voting members Approval of School Development Association Minutes from the previous meeting Approval of School Development Association Consent Agenda	Jacqui Lund (2 min)
7:41	Chair Update • Proposed changes to bylaws • Teacher appreciation week May 7 • Development Association Social events ○ Monday April 15 (ASCA Workshop) ■ Gather to attend the virtual workshop together ○ Saturday May 4 ■ Dinner at Park	Jacqui Lund (10 min)
	Secretary Update Development Association Action Items from previous meeting: • None	Nick Berdusco
7:51	Treasurer Update • Financial Statements	Natasha Monk (5 min)
	Fun Lunch Coordinator Update • No Update	Karen Wotton
7:56	Playground Coordinator Update • Update on equipment options/decision, order and install dates etc.	Carrie Plesuk and Chris Kozelj (5 min)
8:01	Fundraising Coordinator Update • Growing smiles is ready to start ○ Last date to order: 26th April ○ Delivery date: 10th May (mother's day) • You can donate a plant to school, if you buy an extra plant. • This fundraiser was planned to be clubbed with grade 6 farewell. If grade 6 students would like to volunteer for the delivery day and help setting up, it would be great! However they return from camp on 9th so may be very few are available. • Volunteers for delivery day • Plants are sensitive so orders must be collected by 1pm on 10th. Orders not collected will be donated to school.	Sadaf Burhan (5 min)

	Casino Coordinator Update No Update	Theresa Phan
	Special Events Coordinator Update No Update	Lindsay Primrose and Lindsay Knight
8:06	Adjourn Meeting	Jacqui Lund (1 min)

Next School Council & School Development Association Meeting (AGM) to be held on **Tuesday, May 14, 2024**

School Council and School Development Association Executive Members		
Jacqui Lund	Chair	drbscouncilchair@gmail.com
Dahlia Mostafa	Vice Chair	drbscouncilvicechair@gmail.com
Natasha Monk	Treasurer	drbstreasurer@gmail.com
Nick Berdusco	Secretary	drbssecretary@gmail.com
Laverne Mok	Volunteer Coordinator	drbsvolunteers@gmail.com
Diana Lasso	Communications Coordinator	drbscommunications@gmail.com
Sadaf Burhan	Fundraising Coordinator	drbsfundraising@gmail.com
Lindsay Primrose Lindsay Knight	Special Events Coordinator	drbsspecialevents@gmail.com
Karen Wotton	Fun Lunch Coordinator	drbsfunlunch@gmail.com
Carrie Plesuk Chris Kozelj	Playground Coordinator	drbsplayground@gmail.com
Theresa Phan	Casino Coordinator	drbscouncilcasino@gmail.com
vacant	Yearbook Coordinator	drbsyearbook@gmail.com
Miguel Urrutia	Hug 'n Go Coordinator	drbshugandgo@gmail.com
Jennifer Ducs	Work Bee Coordinator	drbsworkbee@gmail.com
vacant	Virtual Meeting Organizer and Moderator	drbsvirtualmeeting@gmail.com

DRBS School Council Meeting Minutes

March 12, 2024

Meeting called to order at 6:53pm.

Attendees

Jacqui Lund	Diana Lasso
Nick Berdusco	Evelyne Lamontagne
Theresa Phan	Kim Howden
Stephanie Mayson	Esther Bakshi
Karen Wotton	Deb Hercun
Carrie Plesuk	Sadaf Burham
Andrea Suarez	Laverne Mok
Miguel Urrutia	<u>Online</u>
Lindsay Primrose	Natasha Monk
Dhalia Elshafie-Mostafa	Hirad Ebtehaj
Rob Cuclea	Kristen MacKay

Land acknowledgement given by Mr. Cuculea.

Motion to approve February 13, 2024 School Council Meeting Minutes made by Jacqui Lund. Seconded by Diana Lasso. Motion carried.

Motion to approve agenda for this School Council meeting made by Jacqui Lund. Seconded by Andrea Suarez. Motion carried.

Grade 1 Teachers' Presentation by Esther Bakshi, Deb Hercun, and Rob Cuclea.

Mrs. Bakshi spoke about targeted literacy. Classes are split during gym class, half in literacy groups and half in gym class. Students are learning about sounds, combining, and building how words are formed. They use pictures and multi sensory techniques to learn. They are also working on research for nonfiction writing, learning with dash facts and based on student interests.

Students will be working on story writing after spring break using puppets, loose parts, and small props. Also working on retelling the story and sequencing.

Q - How did the learning sprint mentioned go? The teachers did pre and post tests for the sprint period. Focused on phonetics and sounding out words in November and December. The results are very positive. The intentional practice on that skill and the small literacy groups lead to great results.

Mrs. Hercun spoke about social studies. Students are looking at their community, Calgary, and rights and responsibilities. They brainstormed the gifts that they get from Calgary. Mrs. Hercun shared a video of the ABCs of Calgary collaborative project that all classes did. Students will have a field trip with Calgary Open Minds spending time in downtown Calgary. They will be journalling and comparing the urban setting to where DRBS is and where they live.

Students did a project on the murals in the Beltline Urban Murals Project (BUMP). The kids voted on which murals they wanted to look at and studied the art. Drawing, journalling, and thinking about them. They are doing different activities to build confidence prior to going downtown and seeing the murals. Colour, shape, perspective, and thinking about what the artists are trying to say. The students will start at Dr. Carl Safran Center and then explore the community from there. All 4 classes will go at staggered times from April 29 to June 7. Spend a week doing the Open Minds program. They will meet artists architects, etc. and they can explore bridges, playgrounds and whatever the classes are most interested in.

Mr. Cuculea spoke about science including the new grade 1 science curriculum. Lots has carried over but there are some new topics added in. The science is very general. Teachers are looking to see what students are interested in and tailor the lessons. The work is more across the year as opposed to "units", they come back and revisit topics through out the year. They also mix in math, ELA, and other subjects in the learning.

All DRBS students are doing the conservation champions project. They're learning about polar bears and the moose in the neighbourhood. They are also using those interests to discuss conservation and will be going to the zoo and presenting their work to visitors. Students are studying appearance, diet, habitat fun facts, and how we can help animals.

In math grade 1 students are learning about numbers, geometry, and now statistics is in the new curriculum. Teachers conducted 3 math sprints. The first was making numbers and the second just started, looking at math language and multiple perspectives on math. The post tests are published on PowerSchool. Students are working on understanding the "why" of math and thinking about the concepts. Students are using manipulatives and games to learn the concepts.

Last year money was directed to learning resources. There were lots of things like books and manipulatives, used in math learning, purchased with Development Association funds. Thanks!

Volunteers are needed for the zoo and for the Open Minds downtown field trips, please contact the grade 1 teachers if you can assist.

Principal's Update

Parent Survey Results

The results of the parent survey were presented, 36 were completed.

People are getting information on the School Development Plan from more places, not just Council, email and the website were high.

The majority agreed that their child's learning can benefit from the goals, actions and resources in the SDP.

There were comments, some related to school fees, curriculum issues, and lunchroom supervision fees. All these issues are beyond school control. There were also lots of questions about the SDP. There was also a comment about support for special needs students.

There is strong support for the activities the school is doing. A few parents expressed disagreement with indigenous learning but that is mandated in the Alberta curriculum.

Parents are mostly okay with the fees but there is disagreement with lunchroom supervision fees, but those are mandated by CBE. The same with the transportation fees.

The admin will continue to focus on field trips and education enrichment activities. They've had lots this year and are starting to organize for next year. This year grade 3 is still going to Drumheller and Activity Days are coming as well as Outdoor School for grades 5 and 6.

Q – Was there only 10% engagement? Yes, that's about double last year. It's low engagement but on par with other schools.

The school will be doing a Stampede breakfast. One grade 1 class will be doing a field trip that day, but they will get a special ticket to eat first before they go.

Kim Howden discussed the 3-year school tech plan. The school has just completed the evergreening process, decommissioning old devices, and will be getting funding for new devices. The new tech budget is \$25k.

The school has just purchased 35 iPads and 32 Chromebooks. The school is going to Chromebooks as they are less costly and seem more reliable. They are also better for the students as they have only one login then they are in their Google Classroom accounts. In junior high and high school, it's all Chromebooks and PCs so moving away from Macs helps prepare them for the future too.

The school will be purchasing covers for the iPads but have only lost 3 iPads to damage since the school opened. The school can only purchase covers through the CBE vendor, which is pricy. They would have to get someone else to buy less expensive covers to avoid CBE rules.

The devices are in use constantly. Teachers book them and there are some dedicated classroom devices. They also use translation tools for English language learning students.

Q - Do you feel you have enough iPads? Yes, there is enough to meet needs. With the size of the school and the drop in Chromebook prices the school is able to afford enough devices.

Q – Are smart boards part of the tech plan? No, those are from a different budget.

The school can only have so many devices for equity with other schools so additional donations of tech and money will reduce the CBE tech contribution, not increase tech devices at the school. There are other things the Development Association could fund that don't create the same claw back. Because current devices were purchased at school opening many things are starting to go at the same time.

The CBE ratio is 3 students to 1 device equalling about 2 hours per student per day. The kids are using the devices regularly.

Chair Update

Jacqui Lund presented a proposal for a School Council/Development Association continuity succession plan. The proposal is to have a 3-year cycle starting with a person acting as vice chair, then chair, and finally past chair. This will improve the continuity of the leadership and hopefully get more people involved by lowering the barrier to participating and providing more ongoing support.

In discussion participant were largely supportive.

Q - Can members of the Council/Development Association create a succession report, each position could leave a document guiding the role and helping the new person?

To be discussed next meeting in preparation for amending the bylaws in future to allow the succession plan.

24-25 Executive Positions

Contact Jacqui Lund by the end of March to let her know your plans for your Council position. Anyone not on Council is invited to express their interest as well.

Workshop April 15

Jacqui will send an invite to set up a watch party for members.

Field Trip Pinnies

Discussion about what the intent is for the pinnies request. The idea is for students to wear them on field trips to help keep the group together and help parent volunteers keep track of the students.

Evelyne got some samples. Sadaf got documents from the apparel vendor for DRBS. Pinnies or hockey scrimmage vests. Base cost is about \$10 then more for printing or silk screening. The idea is to use the DRBS logo in one colour to avoid costs.

The other option is to get t-shirts that fit over jackets and kids wear them.

The school would need to change sizes by grade. Order multiple sizes (XL for grade 6 and medium or large for the rest of the school was suggested by apparel provider). The pinnies may have a belt to tighten at the back.

Vice Chair Update

No update.

Secretary Update

No update.

Volunteer Coordinator Update

Bookfair March 18 to 22. Volunteers are needed. Please consider volunteering. It's fun!!!! The link is up through social media and school announcements to signup genius. This year is a Scholastic bookfair. Next year will be Owl's Nest, a local vendor, and one Scholastic fair. This will give students access to different books and supporting local business.

Q - What do volunteers do? Helping kids with item prices, buying items, etc.

Staff Appreciation Meals

March 21 we are asking volunteers to provide dinner meal items. We need different items to meet different dietary requirements. March 22 we will provide breakfast items.

All information is on signup genius regarding drop off times, and meal items required. Please label meals.

The yearbook coordinator position is vacant. We need this filled or there will be no yearbook this year.

Q - A group of students has asked to be able to help and take it on, can they do this? They could if there is a volunteer to oversee it. It may be tough because a lot of the work happens after the school year ends and students may not be able to get involved.

We can look to get grade 6 students and parents involved as it's their last year. A group would make the load far easier for each participant.

School Spirit Days Upcoming.

April 22nd School Cleanup Day/Anything but a Backpack Day.

May 23rd Retro Day, 70/80/90s.

June 24th Rainbow Day

Communications Coordinator Update

No update.

Work Bee Coordinator Update

No update.

Hug n' Go Coordinator Update

No update.

Yearbook Coordinator Update

No update.

Virtual Meeting Organizer and Moderator Update

No update.

Fundraising Coordinator Update

No update.

Meeting adjourned at 8:08pm.

DRBS Development Association Meeting Minutes

March 12, 2024

Meeting called to order at 8:08pm

Attendees

Jacqui Lund	Diana Lasso
Nick Berdusco	Evelyne Lamontagne
Theresa Phan	Kim Howden
Stephanie Mayson	Esther Bakshi
Karen Wotton	Deb Hercun
Carrie Plesuk	Sadaf Burham
Andrea Suarez	Laverne Mok
Miguel Urrutia	<u>Online</u>
Lindsay Primrose	Natasha Monk
Dhalia Elshafie-Mostafa	Hirad Ebtehaj
Rob Cuclea	Kristen MacKay

Motion to approve minutes of the February 13, 2024 Development Association meeting made by Jacqui Lund. Seconded by Karen Wotton. Motion carried.

Motion to approve the agenda for this Development Association meeting made by Jacqui Lund. Seconded by Laverne Mok. Motion carried.

Chair Update

Development Association Social Events.

We will gather to attend the development workshop together on April 15th. If anyone wants to volunteer their house as a venue let Jacqui know.

May 4th, potentially dinner at Park.

Sounds good!

Secretary's Update

No update.

Treasurer's Update

Quarterly financials will be available for the next meeting. Costs are tracking the budget with no major variances. The 2023/2024 budget didn't include the playground phase 2. We will need to approve this with a formal motion. We have the funds budgeted now but we need to formally approve the phase 2 budget.

We have received \$125k in grant funding and need to match it with our spending. Last year we spent \$105k, we've got \$140k left to spend. Casino proceeds will pay for the remaining bits.

The Parks Foundation grant (\$20k) may not be available as our project doesn't match the purpose of the grant. Jacqui is looking into it further.

Next meeting, we will have the 2024/2025 budget to review. The budget doesn't hinge on the Parks Foundation grant but it may make the budget tight next year.

Natasha recommends spending on the playground phase 2 to not lose the match grant money which we would have to pay back.

We can pursue other grant funding or defer payments to the school to better match cashflow. We have a casino next year.

Q - How much will we enter the 2024/2025 year with if we spend this \$140k? We are exiting this fiscal year with \$30k in the bank projected. The year ends August 2024. In a typical year we need about \$60k to match the payments to the school and administration costs for the year (resources, residencies etc.) Will need to make sure we have funding coming in. The casino is in Q1 2025 and funds usually come in 2-3 months later.

Motion to approve spending up to \$140,000 for the phase 2 playground made by Natasha Monk.
Seconded by Carrie Plesuk. Motion carried.

Playground Coordinators' Update

Discussion of the playground survey responses. There were 182 responses. We had some technical difficulties with the survey intro not going out.

Biggest support is for the basketball nets. There are some families concerned with removing the small playground, but it has to be removed as it's past its end of life. Some families are sad to lose the swings and some of the smaller equipment.

Including swings in the new playground is hard because of the limited student use and the large amount space required. We could only fit 2 swings with current requirements.

Least support is for gagaball but admin and staff are super supportive. It is likely that lots of people don't know what gagaball is.

The spider web climber is very highly supported by the school staff. It would replace the small playground and help meet the smaller/younger students' climbing desires.

Q - Should we investigate the possibility of swings based on the feedback? Students will miss it but swings are of limited use. The spider net and gagaball can accommodate 20+ students each while swings is 1 or 2 per swing.

The spider net climber doesn't move or rotate. There are spinning ones but they are not recommended because they have high maintenance needs.

Q – Does the plan include benches and picnic tables? They only came up once in the survey. Admin feels that students can use the outdoor classroom space for seating. Benches and tables can be added in future as one-off items.

Discussion of some other ideas like a wood climbing structure or climbing wall. Admin prefers the spider net.

This should all fit in the budget. If there is more room, the playground team will come back to the Development Association to determine options.

The 3rd quote is expected soon so a decision will not be expected until next meeting.

CBE will cover the cost of the small playground removal in July. Our construction will begin in late July or August.

Thanks Carrie and Chris!

Fun Lunch Coordinator Update

No update.

Fundraising Coordinator Update

No update.

Casino Coordinator Update

No update.

Hug n Go Update

No update.

Special Events Coordinator Update

Holding a movie night will be difficult. Gymnastics and FitSet Ninja means the gym is tied up so there is very limited time for a movie. It's okay to not have an event in May or June as those are very busy times. We can maybe plan for next year in January or February.

Q - Does Cineplex have school fundraisers? Stephanie will look into it.

The Growing Smiles deliveries will be in May.

Grade 6 Farewell

There is no committee yet. Lindsay will start one and will work with the teachers to gather parent involvement to set it up.

We have a \$500 budget for the in-school activity that teachers organize. We also funded the parent run activity last year for \$500 but got more money back as they charged admission.

Lindsay will bring a plan to the next meeting to let us vote on what we can approve for the parent planned graduation celebration, similar to last year.

We have about \$800 left for teacher appreciation in the remainder of the year. Jacqui and Laverne will look to order food for the teacher conference appreciation meal and avoid the volunteer potluck set up.

Meeting adjourned at 8:57 pm.