

School Council Roles

Your School Council has many roles to manage all the committees and activities in our school. Every coordinator on the DRBS Council is listed here and why you would connect with them. Reach out if you have any questions!

Chairperson oversees all Association activities and chairs all Association meetings. Connect with the chair if you would like to add an item to the school council meeting agenda, act as a liaison with the school or another council member on an idea or problem, or you would like to be a member of the school council.

Contact: drbscouncilchair@gmail.com

Vice-Chair assumes all responsibilities in the absence of the Chairperson or Co-Chair(s) and supports the Chairperson or Co-Chair(s) activities.

Contact: drbscouncilvicechair@gmail.com

Treasurer monitors and controls all financial transactions of the Association.

Contact: drbstreasurer@gmail.com

Secretary acts as the scribe for all Association and executive committee meetings to ensure the accurate, written recording of all minutes of these meetings.

Contact: drbssecretary@gmail.com

Volunteer Coordinator recruits and coordinates parent and community volunteers at the school and to ensure that all volunteers have appropriate police clearance to perform volunteer duties at the school. Connect with the volunteer coordinator if you need help with Sign-up Genius (used to manage volunteer opportunities) or you would like to volunteer for Fundraising and Special Events Committee activities.

Contact: drbsvolunteers@gmail.com

Communications Coordinator oversees all School Council communication and liaises with administration on school communications. Connect with the Communications Coordinator if you have suggestions on ways to improve School Council or School communications.

Contact: drbscommunications@gmail.com

Fundraising Coordinator coordinates fundraising activities to raise money for the School Development Association. Connect with the Fundraising Coordinator if you have ideas or questions about fundraising.

Contact: drbsfundraising@gmail.com

Special Events Coordinator coordinates social events that encourage school spirit among students, staff and parents. Connect with the Special Events Coordinator if you have an idea for a special event or want to be involved with planning future events.

Contact: drbsspecialevents@gmail.com

Fun Lunch Coordinator oversees and manages the Fun Lunch program. Connect with the Fun Lunch Coordinator if you need help with the Healthy Hunger site, have questions about the program or would like to volunteer to hand out lunches.

Contact: drbsfunlunch@gmail.com

Playground Coordinator oversees any additions to our outdoor spaces. Connect with the Playground Coordinator if you would like to be a part of planning the outdoor learning space or have questions about the outdoor learning space project.

Contact: drbspplayground@gmail.com

Casino Coordinator ensures compliance with licensing conditions and works in conjunction with Alberta Liquor and Gaming Commission to obtain and maintain a gaming license for the Province of Alberta. Connect with the Casino Coordinator if you would like to volunteer for the Casino Committee or for casino shifts.

Contact: drbscouncilcasino@gmail.com

Yearbook Coordinator oversees and manages preparing and distributing the yearbook. Connect with the Yearbook Coordinator if you would like to contribute content to the yearbook, or if you have any questions about it.

Contact: drbsyearbook@gmail.com

Hug n' Go Coordinator develops a program for facilitating traffic flow at drop-off. Connect with the Hug n' Go Coordinator if you want to volunteer for shifts or if you have suggestions for how to improve the program.

Contact: drbshugandgo@gmail.com

Work Bee Coordinator organizes volunteers to complete administrative tasks teachers need. Connect with the Work Bee coordinator if you are a teacher with any administrative task request or you are a parent who would like to volunteer to complete these tasks.

Contact: drbsworkbee@gmail.com

Virtual Meeting Organizer & Moderator facilitates and moderates the virtual component of school council meetings. Connect with the Virtual Meeting Organizer if you are having trouble with virtual meetings, or have suggestions about ways they could be improved.

Contact: drbsvirtualmeeting@gmail.com