

DRBS Development Association Meeting Minutes

February 13, 2024

Meeting called to order at 7:50pm

Attendees

Jacqui Lund

Nick Berdusco

Miguel Urrutia

Mitra Zare

Chris Kozelj

Vladimir Deriabine

Andrea Suarez

Diana Lasso

Evelyne Lamontagne

Kim Howden

Tessa Ethier

Allyson Evans

Jeff Rosewarn

Laverne Mok

Natasha Monk

Chris Kozecj

Online

Stephanie Mayson

Karen Wolton

Motion to approve minutes of the January 16, 2024 Development Association meeting made by Jacqui Lund. Seconded by Laverne Mok. Motion carried.

Motion to approve the agenda for this meeting made by Jacqui Lund. Seconded by Diana Lasso. Motion carried.

Motion to approve up to \$400 for Hug n' Go signage made by Jacqui Lund. Seconded by Miguel Urrutia. Motion carried.

Chair Update

The school is interested in a set of "field trip" t-shirts for the students. There are multiple options; the same design for the whole school with 2 sets, big sizes and little or different colours for all grades.

We could use the apparel store proceeds but there is likely not enough to cover that many shirts.

Q- Could someone sponsor these like a local business etc.? There may be rules about businesses sponsoring schools but there was someone who sponsored pink t-shirts for Pink Shirt Day previously with no issue. We can put out a call to gauge interest and also investigate costs.

Q- Is this a priority? On the last zoo trip students got hats, those were from the zoo though and not school. The intent is partly to have a cohesive group and help with student identification for teachers

and for parent volunteers who may be unfamiliar with all the students. Any design would likely have the school name and maybe a logo.

Q- How would the t-shirts work with winter coats/outerwear? Could they use vests or an armband that go over students' jackets? Who will wash and maintain these?

ACTION - This will be put on an upcoming School Council agenda to discuss further.

Appreciation Event Discussion

Should we have an event for School Council/Development Association volunteers? The group expressed apprehension about spending money on it, instead we could organize a social event.

Jacqui will look to late April or early May to plan an event and put out a poll to determine interest. Perhaps it could be combined with the April 15th 6:30pm virtual workshop we are already planning.

Secretary's Update

No update.

Playground Coordinators' Update

Chris and Carissa met with 2 of the 3 potential vendors. One is the phase 1 vendor. Costs are roughly \$150k for the items discussed; basketball hoops, gagaball, and spider rope climber. Discussions will continue as the vendors get on site to improve estimates.

Hopefully we will award the contract next month. Line items and designs will change slightly as discussions progress. We will have to run these quotes by the CBE to confirm safety requirements.

Chris spoke with Wes Vanderlinden and got his feedback on the plans. They discussed covers for gagaball to ensure year round use and avoiding mud in spring. Wes also had ideas about how to incorporate the new equipment into the PE program.

Cost estimates are about \$10k for 3 basketball hoops. There is some discussion about where they will go and they might swap with the gagaball pits based on vendor feedback.

Roughly \$70k for spider rope climber.

Q- How do we choose a vendor? Preference is likely towards the one who did the first phase of the playground last year as we have a relationship but we will wait on all quotes to come in.

The required lead time is not too far ahead with the contract required to be signed by late March and the build to occur in July and August.

Chris shared a picture of the spider rope climbing structure.

Treasurer's Update

We need the school's "wishlist" for residencies and activities next year by mid April so we can include it in the budget to be approved at the May AGM.

Natasha and Jacqui will start working on the budget for next year.

Natasha got a Canada Revenue Agency (CRA) business number for the Development Association. She will now file taxes for the last 5 years as it hadn't been done. **Thank you, Natasha!** The Development Association is not required to pay taxes but must file a return each year as per CRA rules.

The required documents were submitted to AGLC to maintain our casino license.

The Parks' Foundation still requires our society return confirmation from the Government of Alberta to release the grant. The return was submitted to Service Alberta but we have not received a response.

ACTION - Nick will follow up with Service Alberta regarding the society return.

Quick discussion about budgeting watering for the new playground over the summer, we need to check if we budgeted for that previously.

Natasha stated we are good financially and a casino is coming up next year. We had budgeted for a significant surplus that will go towards phase 2 of the playground. Will need to maintain approximately \$50k for operating expenses next school year plus a buffer fund.

Fun Lunch Coordinator Update

No update.

Fundraising Coordinator Update

No update.

Casino Coordinator Update

No update.

Hug n Go Update

No update.

Special Events Coordinator Update

No update.

Next meeting, March 12, 2024. It may be entirely virtual.

Meeting adjourned at 8:21 pm.